

Infor IntelliChief combines the strengths of many document and process management technologies into a single, affordable solution that is integrated and customized to meet the challenges faced by your company.



INFOR INTELLICHIEF DOCUMENT MANAGEMENT

INFOR INTELLICHIEF FOR TOTAL DOCUMENT CONTROL AND ACCESS.

Infor™ IntelliChief is a full-featured document management and workflow solution, integrated with all Infor Series i ERP applications.

THE BENEFITS OF INFOR INTELLICHIEF.

Infor IntelliChief helps you control costs, streamline workflow, and increase efficiency and security.

- ▶ Infor IntelliChief allows users to perform all document delivery, processing, archiving, and retrieval functions from the desktop. Walking to copying machines, filing cabinets, fax machines, or printers becomes a thing of the past with Infor IntelliChief. Even the time-consuming process of walking from office to office to get document approvals or modifications is eliminated. Everything happens within Infor IntelliChief.
- ▶ Infor IntelliChief automates many of the document-related tasks that you now perform manually. Time-consuming approval processes and tasks such as 3-way-matching all occur with zero manual intervention. This saves time and allows authorized users to access critical documents directly from their Infor ERP screens. This greatly cuts down on lost documents and human error.

- ▶ All documents are stored in a centralized archive with highly-flexible document retention rules. This simplifies compliance with regulatory laws such as Sarbanes-Oxley and HIPAA. From the archive, you can also customize user authorities to ensure that documents are only viewed and worked on by authorized users.
- ▶ Infor IntelliChief automatically pulls data from your Infor ERP to reindex documents with an unlimited number of index fields. This allows documents to be retrieved by many different user inputs.

HOW DOES INFOR INTELLICHIEF WORK?

Infor IntelliChief delivers paperless process management (PPM) based on a six-component architecture that integrates directly into your existing IT hardware and software environment. This allows Infor IntelliChief to deliver a completely paperless office while the end-user continues to work primarily within their familiar business application and email client screens.

Capture.

Infor IntelliChief can capture inbound e-mails and other electronic documents. Users simply print the document to Infor IntelliChief, and the file is then securely stored, and routed for approval, if needed.

Scanning.

Infor IntelliChief allows documents to be scanned in real-time or in batch. Images are cleaned up, and either indexed manually, or through optical character recognition (OCR). Infor IntelliChief includes document processes profiles which allow each type of document to have unique scan settings, index fields, and document retention policies.

Workflow.

Infor IntelliChief workflow allows documents to be dynamically routed based on values in the document. Invoices can be routed for approval based on a dollar amount. Customer orders can be routed to the correct representative based on customer name, number, location, etc. Rules can be set to escalate and event based on time, and workflow can be re-routed based on planned or unplanned absences.

Notes and history.

Every document has a full audit log showing the history of the file. Time, date, and user information are tracked for the creation of the document, approvals and rejections, notes added, annotations, and delineations made. Additionally, every document has unlimited notes capabilities.

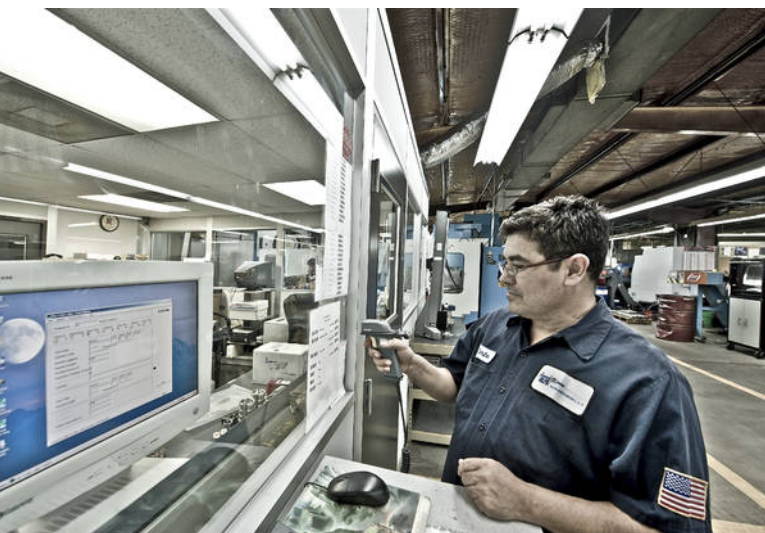
Infor IntelliChief also lets authorized users and recipients find, access, and review electronic documents directly from their Infor System i ERP screens with the press of a button. This dramatically increases productivity, as users no longer need to spend time tracking down paper files and making copies.


Access related documents.

When reviewing a document, all related documents are 1 click away. For example, a user viewing an invoice can access the purchase order, order acknowledgment, receiving documents, and check—all within seconds.

Audit compliance.

Users no longer need to sit with auditors to run and retrieve documents for review. With Infor IntelliChief, auditors can sit at a workstation and access the necessary documents in real-time.





Infor IntelliChief helps deliver a completely paperless office while allowing the end user to continue working within familiar business applications and email client screens.

TECHNICAL SPECIFICATIONS FOR INFOR INTELLICHIEF.

- ▶ Platforms supported: System i (iSeries 400) and MS-Windows
- ▶ Browser requirements: Internet Explorer 6.0 and higher
- ▶ Scanning workstation requirements: Pentium 4 processor or above with minimum of 2GB of ram, USB or SCSI port for scanner attachments
- ▶ Operating systems: OS/400 V5 or above; Windows 2003 or above
- ▶ Database for index storage: SQL Server 2000 or higher
- ▶ IntelliChief server: Server level Quad-core processor with 4GB ram or greater. Windows 2008 Server or Windows 2003 (SP1 or higher). IBM iSeries Access for Windows (Client Access)
- ▶ Email integration: Microsoft Exchange, Lotus Domino/Notes, Novell GroupWise, or SMTP servers.

THERE IS A BETTER WAY.

At Infor, we work with a core belief. We believe in the customer. We believe that the customer is seeking a better, more collaborative relationship with its business software provider. And a new breed of business software: created for evolution, not revolution. Software that's simple to buy, easy to deploy and convenient to manage. Our 70,000 customers in more than 100 countries stand with us. We look forward to your sharing in the results of our belief. There is a better way. For additional information, visit www.infor.com.

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Paperless Process Management